

MERGING DOCUMENTS FROM A TEMPORARY ACCOUNT TO AN EXISTING ACCOUNT

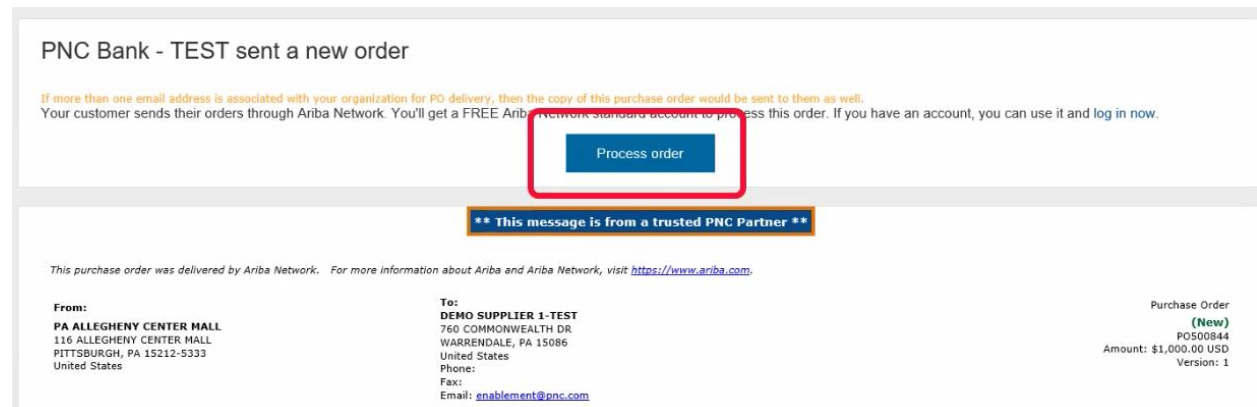
If PNC does not have a Trading Relationship with a supplier via the Ariba Network when a PO is issued, the PO will be delivered through an interactive PO notification email. The process will create a Temporary, Private account for the supplier on the Ariba Network.

A supplier can then choose to register a new account or use an existing account to transact with PNC electronically.

You must have administrative permissions to your account to merge documents

MERGING DOCUMENTS FROM PO NOTIFICATION EMAIL

From the PO notification email, click on the **'Process Order'** button to go to the Ariba Network



PNC Bank - TEST sent a new order

If more than one email address is associated with your organization for PO delivery, then the copy of this purchase order would be sent to them as well.
Your customer sends their orders through Ariba Network. You'll get a FREE Ariba Network standard account to process this order. If you have an account, you can use it and log in now.

[Process order](#)

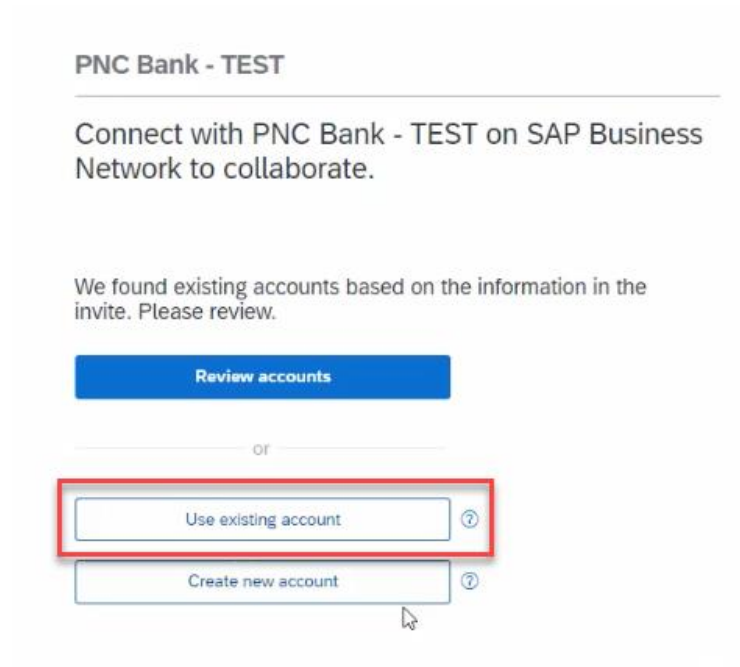
**** This message is from a trusted PNC Partner ****

This purchase order was delivered by Ariba Network. For more information about Ariba and Ariba Network, visit <https://www.ariba.com>.

From: PA ALLEGHENY CENTER MALL 116 ALLEGHENY CENTER MALL PITTSBURGH, PA 15212-5333 United States	To: DEMO SUPPLIER 1-TEST 760 COMMONWEALTH DR WARRENDALE, PA 15086 United States Phone: Fax: Email: enablement@pnc.com	Purchase Order (New) POS00844 Amount: \$1,000.00 USD Version: 1
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Ariba will prompt you to use an existing account or create a new account. (Refer to the *'Registering a New Account from the PO Notification Email'* Video or PDF for assistance creating a new account).

Click on **Use Existing Account**



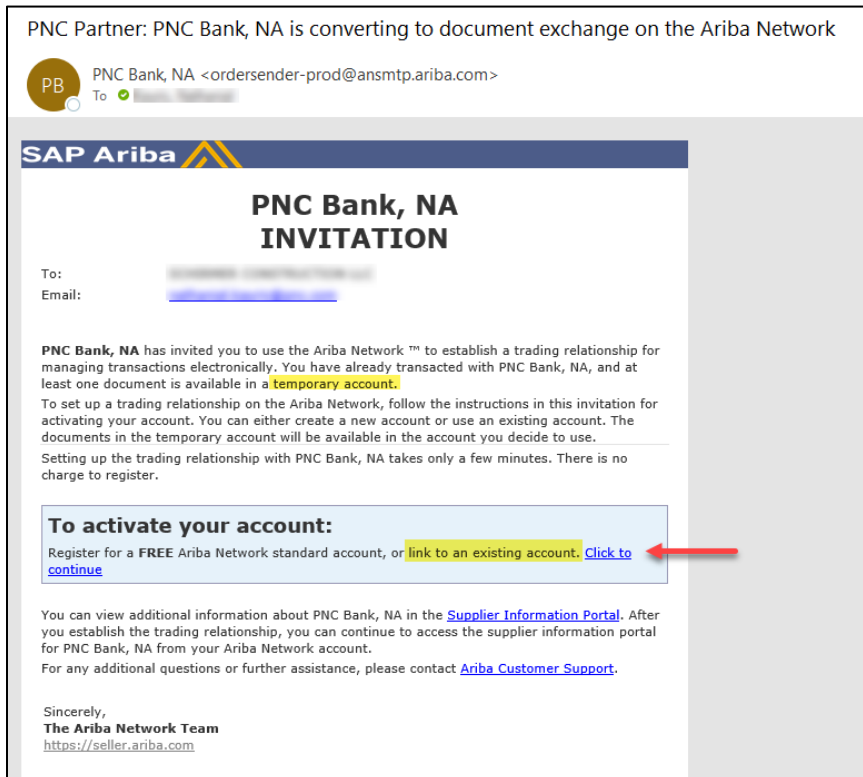
The screenshot shows a web interface for connecting with PNC Bank - TEST on SAP Business Network. It includes a blue button for 'Review accounts', a separator 'or', and two radio button options: 'Use existing account' (highlighted with a red box) and 'Create new account'. Both options have a help icon to their right.

Enter your Login Credentials. If you get an error when logging in, please contact Enablement@pnc.com for support with the error information.


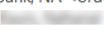
MERGING DOCUMENTS FROM INVITATION NOTIFICATION

If the PO notification email is unavailable, contact enablement@pnc.com to request the *invitation notification* be sent to you. Suppliers will receive an email letting them know there are documents (purchase orders) pending in a temporary account.

Click the '**Click to Continue**' link in the email



PNC Partner: PNC Bank, NA is converting to document exchange on the Ariba Network

 PNC Bank, NA <ordersender-prod@ansmtp.ariba.com>
To: 

SAP Ariba

PNC Bank, NA INVITATION

To:
Email:

PNC Bank, NA has invited you to use the Ariba Network™ to establish a trading relationship for managing transactions electronically. You have already transacted with PNC Bank, NA, and at least one document is available in a **temporary account**.

To set up a trading relationship on the Ariba Network, follow the instructions in this invitation for activating your account. You can either create a new account or use an existing account. The documents in the temporary account will be available in the account you decide to use.

Setting up the trading relationship with PNC Bank, NA takes only a few minutes. There is no charge to register.

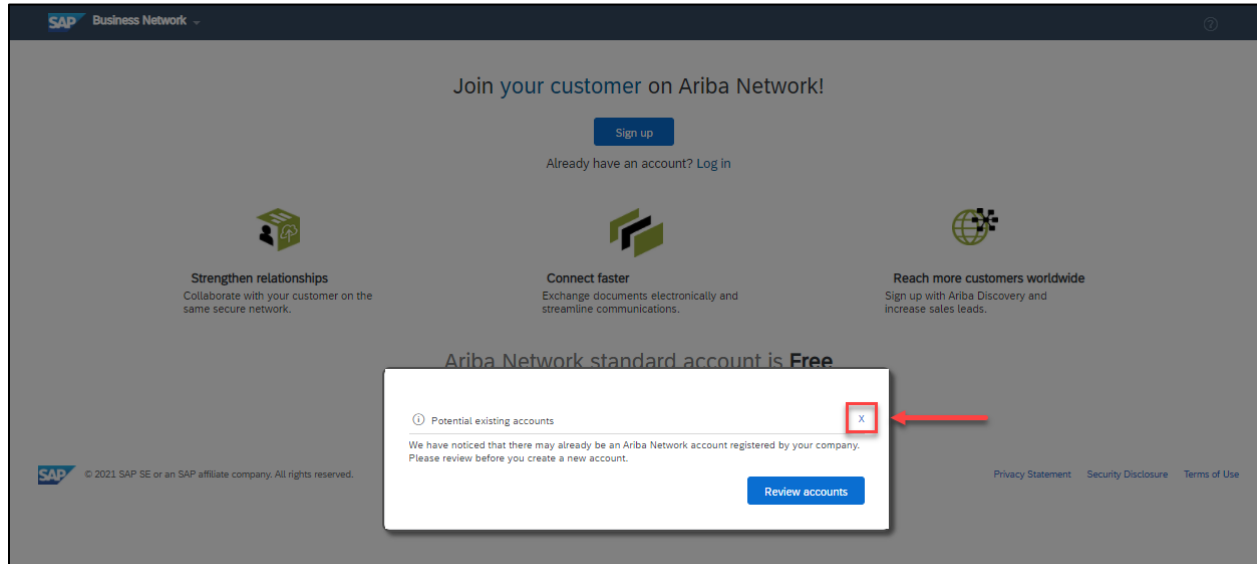
To activate your account:
Register for a **FREE** Ariba Network standard account, or **link to an existing account**. [Click to continue](#)

You can view additional information about PNC Bank, NA in the [Supplier Information Portal](#). After you establish the trading relationship, you can continue to access the supplier information portal for PNC Bank, NA from your Ariba Network account.

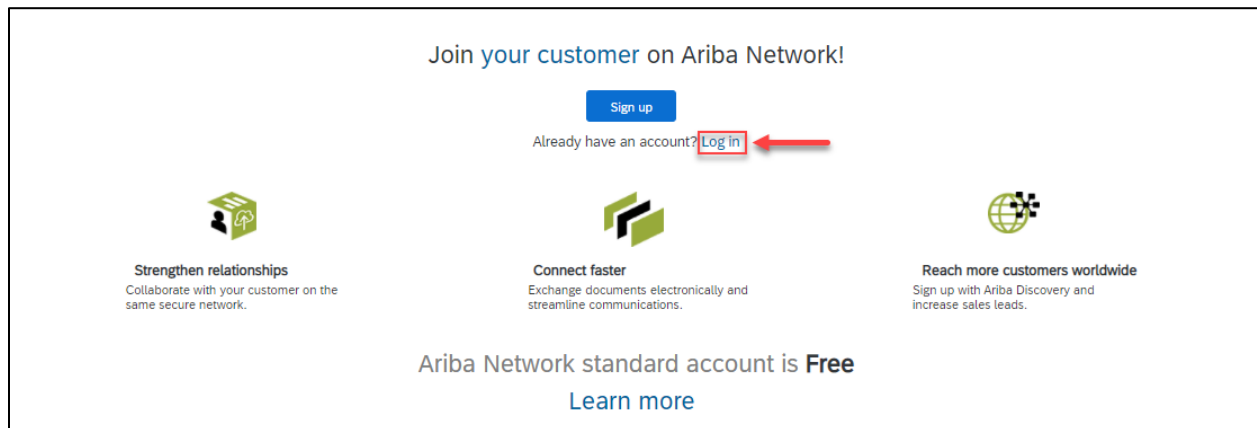
For any additional questions or further assistance, please contact [Ariba Customer Support](#).

Sincerely,
The Ariba Network Team
<https://seller.ariba.com>

Disregard the '**Potential Existing Account**' notification. Click the '**X**' in the top right corner



Click the **'Log In'** link and sign in



If you get an error when logging in, please contact Enablement@pnc.com for support with the error information.