Automated Payment Authorization Form for PNC Mortgages



branch so a banker can scan

or fax it as shown here.

Go to **pnc.com/locator** to find a nearby bank branch.

This Automated Payment Authorization Form must be signed by the PNC Borrower who must also be the Deposit Account Owner. Please fill out the information below that you selected with your prior servicer and sign where indicated.

Important Information:

Loan Perfection

B6-YM13-01-1

PO Box 8800

Dayton, OH 45482-0340

- You will receive a confirmation letter once we have received this signed Authorization Form.
- You must contact PNC at least three (3) business days before your next payment due date if you wish to cancel this
 authorization.
- If you have questions, want to change your automated payment information, or if you need to cancel the automated payment service for your PNC account, please call us at 1-800-822-5626.

Payment Information Definitions: (Refer to your loan agreement for additional details)

- Minimum Payment Due = The minimum payment per the terms of your loan agreement.
- Additional Principal Payment = An additional amount (if any) above the minimum payment due. Subject to the terms of your loan agreement, any additional amount above the minimum payment will be applied to the principal balance only and cannot be applied as additional escrow funds.
- Delay Days = Allows for the payment withdrawal to be delayed between 1 and 14 days from your due date. If not indicated, then your payment will be made on your due date.

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Borrower Information			
First Name	M.I. Last	: Name	
PNC Loan Information			
PNC Loan Account Number:			
Payment Information			
Payment Amount (select one):			
☐ Minimum Payment Due			
Minimum Payment plus a	dditional principal amount of:	(only write the	e total additional principal amount)
Delay Days: Circle the number of days to	delay your payment transfer: 1 • 2	2 • 3 • 4 • 5 • 6 • 7 • 8 •	9 • 10 • 11 • 12 • 13 • 14
designated deposit account (you your due date falls on a weeken	ır due date) will be shown each mo	onth on your account statement nent will be scheduled to transfe	at is scheduled to transfer from your along with the payment amount. If or from your deposit account on the
Deposit Account Information			
Deposit Account (select one):	Checking Savings		
Name of Financial Institution/Bar	nk:		
Routing (ABA) Number:	Deposit	Account Number:	
	Your do transfers that can be made from a late tagreement and fee schedule for m	PNC savings or money market a	an the space provided, please do not add zero: account without incurring a fee.
Signature of Deposit Account O	•		
		st be an authorized signer on	the designated deposit account.
signer on the above referenced d apply these funds to the PNC loa	mated Payment Terms and Conditi eposit account. I authorize PNC Ba n account each month there is a ba	ank to electronically withdraw fun alance owed on my account.	
i accept that automated payments	s will continue on my account until I	i, or Pino, cancel the service.	
X			
Signature	nature Name (please print)		Date
	Complete, sign and	return this form to:	
MAIL Mail this page to:	E-MAIL Scan this page, and email it to:	FAX	BRANCH Take this page to a PNC Bank

SEE THE AUTOMATED PAYMENT TERMS AND CONDITIONS PROVIDED WITH THIS FORM

Fax this page to

1-855-291-2453

LPACH@pnc.com.

Please do not send any

other communications to

this email address.

Automated Payment Terms and Conditions for PNC Mortgages

Please keep for your records

- 1. By enrolling in the Automated Payment Service (the "Service"), you are authorizing PNC Bank to make your loan payment each month by automatically transferring funds from the financial institution account specified by you.
- 2. The Service cannot be used to pay fees or additional escrow payments. Payments for fees or additional escrow must be remitted separately.
- 3. For first lien mortgages only, you may request for your automated payment to be made up to 14 calendar days after your mortgage payment due date ("Delay Days"), taking into consideration your late charge assessment date per your mortgage
- 4. PNC Bank will send you a written confirmation of your authorization confirming your automated payment arrangement. Please review and confirm that the information is accurate and report any errors or changes to PNC Bank immediately. You are responsible for making all payments on time if the automated payment information is inaccurate and automated payments cannot be drafted.
- 5. If we are unable to process your request to set up automated payments, we will notify you by mail regarding why the request could not be completed.
- 6. The "Automated Payment Date" is the payment due date, unless Delay Days have been selected.
- 7. If your loan is not in a current status, your automated payment will not be made, the Service may be cancelled, and you will be responsible for making your monthly payments on time using another payment method.
- 8. All notifications regarding automated payments sent by mail will be directed to the address on file for the PNC Bank Loan Account. To confirm or change the address on file, please contact us at 1-888-PNC-BANK (1-888-762-2265).
- 9. If your scheduled Automated Payment Date falls on a weekend or legal bank holiday, the automated payment will occur on the next business day, but the payment will be applied to your account as if the payment had been received on the Automated Payment Date.
- 10. Be sure to check your financial institution account statement to verify the date and amount of any automated payments initiated by PNC Bank. In the event of an error, please notify your financial institution and PNC Bank immediately.
- 11. Under the terms of your loan, your PNC Bank payment may change (for example, an escrow or adjustable rate change). The Service will adjust the amount of the automated payment from your financial institution account to accommodate these changes. If you have opted for an additional principal amount to be included with your automated payment each month, the additional principal amount will not change.
- 12. If you intend to remit an additional principal payment separately from the Service, mail your check to the PNC address in the "How to contact us" section below. Write "PRINCIPAL ONLY" on the memo portion of the check along with your loan account number.

 NOTE: Excess funds will be applied pursuant to the terms of your loan agreement.
- 13. You may request that PNC Bank make changes to the Service (e.g., banking information, additional principal amounts, and/or Delay Days (if applicable)) by completing a new Automated Payment Authorization Form and either faxing it to 1-855-242-0633 or mailing it to the Automated Payment correspondence address below. Automated Payment Authorization Forms are available by calling our Customer Care Consultants or online (www.pnc.com/AutomatedPaymentForm)

 NOTE: Please allow at least ten (10) business days prior to the next scheduled Automated Payment Date for PNC Bank to process
 - **NOTE:** Please allow at least ten (10) business days prior to the next scheduled Automated Payment Date for PNC Bank to process your request.
- 14. Cancellations must be made at least three (3) business days before the next payment due date by using any of the following methods: (a) call Customer Service, (b) fax your request to 1-855-242-0633, (c) visit the nearest PNC Branch, (d) mail your request to the Automated Payment Correspondence address below.
- 15. You are responsible for making all payments on time following cancellation or other termination of the Service. The payment due date set forth in your loan agreement is unaffected by enrollment with or cancellation of the Service.
- 16. If your financial institution returns an automated payment unpaid for any reason, PNC Bank has the right to assess a reasonable fee, subject to applicable law. You are then responsible to remit that payment to PNC Bank. If your payment is not received before the end of your courtesy period, your payment for that period will be past due and a late payment fee will be assessed, subject to applicable law.
- 17. PNC Bank reserves the right to cancel or otherwise terminate the Service for any reason.
- 18. How to contact us:
 - a. PNC Customer Care Consultants are available at 1-888-PNC Bank (1-888-762-2265)
 - b. Visit pnc.com/homehq and click on Customer Service to access account information, make payments and more 24/7.
 - c. Automated Payment Correspondence Address: PNC Bank Automated Payments, Mailcode: B6-YM10-01-4, PO Box 1820, Dayton, OH 45401